

**Minutes of the DeSoto Parish EMS Board of Commissioners  
Tuesday, August 14, 2018**

The DeSoto EMS Board of Commissioners held a regular Board meeting on Tuesday, August 14, 2018, at DeSoto EMS Central Station at 5:00 p.m.

Members present were: Chairman LaTarsha Shelton, Vice-Chairman Rusty Canton, and Board Members: David Caston, Brent Ingvaridsen, and KaTina Lane. Tim Thames and Dennis Reed were absent.

Guests were: Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, Billing Specialist Melonie Confair, Training Officer Brent Crawford, Medical Director Dr. Pat McGauly, Paramedic Gordon Miller, DeSoto Fire District 8, Training Officer Brian Williams, Attorney Rhys Burgess, and DeSoto Parish Police Jury Member, Jeri Burrell.

The meeting was called to order by Chairman Shelton at 5:00 p.m. McGauly gave the invocation, and Shelton led the Pledge of Allegiance.

Ingvaridsen made the motion to add the following item to new business on the agenda: Board member Rusty Canton requested to ask questions of the Chairman of the Board of Commissioners. Lane seconded the motion. All yeas carried the motion.

Chairman Shelton welcomed the guests.

David Caston, new EMS Board member, was introduced. He thanked EMS for the vote of confidence. Board members LaTarsha Shelton and Dennis Reed's terms were also renewed by the DeSoto Parish Police Jury. All three terms began on August 8, 2018, and they will serve six years.

Nominations were opened for Chairman. Lane nominated Shelton. No other members were nominated. Lane made the motion to close the nominations, and Ingvaridsen seconded the motion. Motion carried by all ayes. The motion was made by Lane to approve Shelton as Chairman by acclimation. Ingvaridsen seconded the motion, and the motion was carried by all ayes.

Nominations were opened for Vice-Chairman. Ingvaridsen nominated Canton. No other members were nominated. Lane made the motion to close the nominations, and Ingvaridsen seconded the motion. Motion carried by all ayes. The motion was made by Ingvaridsen to approve Shelton as Chairman by acclimation. Caston seconded the motion, and the motion was carried by all ayes.

The Administrator, Joe Magee, is Secretary/Treasurer by the revised statute governing Ambulance Service Districts §9053.

A motion to approve the minutes from the June 12, 2018 Board meeting and Public Hearing was made by Canton. Lane seconded the motion. All ayes carried the motion.

The financial reports: current bank balances, income and expenses, and budget vs. actual were presented by Magee. A motion to accept them was made by Lane. Canton seconded the motion. Motion carried by all ayes.

A motion to pay the bills was made by Canton with Ingvarlsen seconding the motion. All ayes carried the motion.

### **Old Business:**

Mann updated the Board on the purchase of the exercise equipment approved at the last meeting. Ellipticals and treadmills are all in place at all five EMS stations.

An update was given on the donation of the medic units. DeSoto Fire District 1 representatives picked-up the former Medic 9 for the Toledo Bend Search and Recovery Dive Team. They store and maintain the Dive Team's equipment, vehicles, trailers, and barges. Medic 8's paperwork has been completed for donation to the DeSoto Parish Sheriff Office (DPSO) SWAT Team.

Attorney Rhys Burgess updated the Board on the following lawsuits: The case of the family of the deceased Yolanda Hunter has been closed. DeSoto EMS won this case. The daughter of deceased Karen Scroggins' case is ongoing. Several other entities are also name in the suit. The Warren-Benfield case is being taken to the 5<sup>th</sup> Circuit Court of Appeals. Therefore, this case is also on-going.

### **New Business:**

Medical Director Dr. Pat McGaully explained to the Board about the DPSO's SWAT Team Cooperative Endeavor Agreement (CEA) to supply SWAT paramedics, tactical equipment, medical supplies, and a medic unit via mutual aid. The medic unit would be used to transport injured SWAT mission participants should the need arise. The CEA was provided for review. Ingvarlsen made the motion to accept the CEA as written and to enter into a mutual aid agreement with DPSO. Canton seconded the motion. Motion carried by all ayes.

Magee explained to the Board about the Toledo Bend Search and Recovery Dive Team's Cooperative Endeavor Agreement (CEA) to supply certified EMS divers via mutual aid. The CEA was provided for review. Lane made the motion to accept the CEA as written and to enter into a mutual aid agreement with the Toledo Bend Search and Recovery Dive Team. Canton seconded the motion. Motion carried by all ayes.

Ingvarlsen stated that the discussion regarding the DeSoto EMS dispatchers should be tabled until the next meeting pending more research on the issue.

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The agenda item regarding the proposed qualifications for DeSoto EMS employees was also tabled until the next meeting by Shelton.

Training Officer Brent Crawford and Medical Director Dr. Pat McGauly gave a brief report on the monthly training schedule

The item to be added to the agenda at the end of the meeting regarding questions to be asked of the Chairman Shelton was withdrawn by Canton.

Ingvardsen made the motion to adjourn at 6:30 p.m. Lane seconded, and the motion was carried by all ayes.

The next meeting will be October 9, 2018.

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LaTarsha Shelton  
Board Chairman

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Rusty Canton  
Vice- Chairman