

# DeSoto Parish Emergency Medical Service

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## **Minutes of the DeSoto Parish EMS Personnel Committee – August 10, 2015**

The DeSoto Parish EMS Personnel Committee met at DeSoto EMS Central Station at 10:15 a.m. on Monday, August 10, 2015. Committee members present were Wilburn and Canton. Kreamer was absent. Guests were: Administrator Joe Magee, Assistant Administrator Karl Mann, EMS Supervisor Lane Johnson, Administrative Assistant Jane Manning, Architect Brian McNew, Board members Bob Lee and Bobby Hayes. The meeting was called to order at 10:17 a.m. by Magee. Applicant Peyton Hartley was absent; therefore, she was not interviewed for a part-time position. She will be invited to the next meeting September 14. The meeting was adjourned at 10:29 a.m.

## **Minutes of the DeSoto Parish EMS Board of Commissioners Monday, August 10, 2015**

The DeSoto EMS Board of Commissioners held its regular meeting on Monday, August 10, 2015, at DeSoto EMS Central Station at 10:30 a.m. Members present were: Board Chairman Bobby Hayes, Secretary-Treasurer Jack Canton, Board members Bob Lee, Rodney Basco, and Glen Wilburn. Board Member Todd Kreamer was absent. Guests were Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, Architect Brian McNew, EMS Supervisor Lane Johnson, and Mansfield Fire Chief Lee Shaver.

The meeting was called to order by Chairman Hayes at 10:35 a.m., who gave the invocation and led the Pledge of Allegiance.

A motion was made by Lee to make an addition to New Business regarding filling Mr. Jackson's Board Member position. Canton made the second. All ayes carried the motion.

A motion to approve the minutes from the June 8, 2015 Public Hearing and Board meeting was made by Canon. Wilburn seconded the motion. All ayes carried the motion. (There was no Board meeting in July, so there are no July minutes.)

The financial report was given by Magee, and a motion to accept it was made by Canton. Wilburn seconded the motion. Motion carried by all ayes.

A motion to pay the bills was made by Canton with Wilburn seconding the motion. All ayes carried the motion.

**Old Business:**

An update on EMS Station 4 was given by McNew, who stated that Station 4 is still incomplete due to an unfinished punch list of twenty minor items.

The Station 3 project is progressing ahead of schedule. Concrete has been poured for driveways and parking lots. The bay is being sheet-rocked.

**New Business:**

Basco made the motion to renew the VFIS insurance policy for 8/20/2015 – 8/20/2016 and the Bridgefield Summit Workers' Compensation policy. Lee seconded the motion, and all ayes carried the motion.

Lee made the motion to approve the change order for \$2,481.89 for Station 3. The motion was made by Basco. Motion carried by all ayes.

Added to **New Business** via the motion for additions to the agenda:

Wilburn made the motion to endorse Mansfield Fire Chief, Lee Shaver, to finish-out the term of EMS Board Member, Jimmy Jackson, who resigned. The term will end June 30, 2016. A letter will be written to the DeSoto Parish Police Jury requesting the topic be added to their agenda as soon as possible. Canton seconded the motion. Motion carried by all ayes.

**Personnel Committee Report:**

The Personnel Committee did not report on the hiring of Peyton Hartley – tabling it until she can attend the meeting.

The next EMS Board meetings will be on Mondays, September 14 and November 9. There will be no Board meetings in October or December.

The motion to adjourn the meeting was made by Basco at 11:37 a.m. Seconding it was Canton. Motion carried by all ayes.

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Bobby Hayes, Chairman

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Jack Canton, Secretary-Treasurer