

# DeSoto Parish Emergency Medical Service

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## **Minutes of the DeSoto Parish EMS Board of Commissioners Special Meeting held on Tuesday, September 12, 2017**

The DeSoto EMS Board of Commissioners held a special meeting on Tuesday, September 12, 2017, at DeSoto EMS Central Station at 5:00 p.m.

Members present were: Keith Parker, Dennis Reed, Rusty Canton, and Katina Lane. Members absent were Brent Ingvarlsen, LaTarsha Shelton, and Tim Thames.

Guests were: Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, and Billing Specialist Melonie Confair.

The meeting was called to order by Vice-Chairman Canton at 5:03 p.m. Canton gave the invocation and led the Pledge of Allegiance.

A motion to approve the minutes from the August 2, 2017 Special meeting was made by Parker, and Reed seconded the motion. All ayes carried the motion.

The financial report was given by Magee, and a motion to accept it was made by Reed. Parker seconded the motion. Motion carried by all ayes.

A motion to pay the bills was made by Parker with Lane seconding the motion. All ayes carried the motion.

### **Old Business:**

Station 5 is almost complete with the Fire Marshal's inspection being scheduled for next week.

### **New Business:**

Parker made the motion to purchase a repeater, antenna, and all related components for a cost of \$15,967.54 plus \$350 monthly tower space rent for the tower on Barron Road in Keithville. Lane seconded the motion. All ayes carried the motion. There will be no long-term lease, and we can transfer the license and equipment in time. The DeSoto Parish Sheriff's Office already had equipment on the tower, and this will allow better coverage for the northern end of the parish.

Reed made the motion to install the current DeSoto EMS repeater on the DeSoto Parish Sheriff's Office tower to improve radio reception in the Mansfield area. Lane seconded the motion. Motion carried by all ayes.

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Lane made the motion to purchase a repeater, antenna, and all related components for a cost of \$16,902.04 for a future tower in the Pelican area. Parker seconded the motion. All ayes carried the motion. The site has been cleared, and the FCC license is in effect for the DeSoto Parish Sheriff's Office. We will have no rent for space on this tower.

Reed approved the letter of engagement for auditor Jim McClelland for the 2016-17 fiscal year audit. The motion was seconded by Lane. All ayes carried the motion.

The motion to adjourn at 5:16 p.m. was made by Reed. The second was made by Lane. All ayes carried the motion.

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Dennis Reed  
Board Member

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Rusty Canton  
Board Vice-Chairman