

DeSoto Parish Emergency Medical Service

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Minutes of the DeSoto Parish EMS Board of Commissioners Monday, March 11, 2016

The DeSoto EMS Board of Commissioners held its regular meeting on Monday, March 14, 2016, at DeSoto EMS Central Station at 10:30 a.m. Members present were: Board Chairman Bobby Hayes, Secretary-Treasurer Jack Canton, Board members Lee Shaver, Rodney Basco, and Glen Wilburn. Absent were Todd Kreamer and Bob Lee. Guests were Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, Architect Brian McNew, EMS Supervisor Lane Johnson, and Billing Specialist Melonie Confair.

The meeting was called to order by Chairman Hayes at 10:32 a.m. who gave the invocation and led the Pledge of Allegiance.

Canton made the motion to add an item to the agenda to purchase a stretcher in new business. Basco seconded the motion. All ayes carried the motion.

A motion to approve the minutes from the January 11, 2016 Board meeting was made by Basco. Wilburn seconded the motion. All ayes carried the motion.

The financial report was given by Magee, and a motion to accept it was made by Canton. Basco seconded the motion. Motion carried by all ayes.

A motion to pay the bills was made by Wilburn with Shaver seconding the motion. All ayes carried the motion.

Old Business:

Basco made the motion to pay \$20,000 on the retainage for Station 4. Canton seconded the motion with all ayes carrying the motion.

An update on the Pelican area Station 5 was given by Magee. A possible site was surveyed on Hwy. 175, concluding that it was unsuitable. Three acres of land on Hwy. 512 was surveyed with Wilburn making the motion to purchase it for \$5000 with the stipulation that the land would revert back to the original landowner should EMS cease to occupy the site. Canton seconded the motion. Motion carried by all ayes.

Basco made the motion to lease the former Station 3 to the DeSoto Parish Sheriff's Office for \$1 a year. Canton made the second, and motion carried with all ayes.

Old Business, continued:

An update was given on the termination of full-time employee, Paramedic Todd Wedgeworth, by Magee. Canton made the motion to re-hire Wedgeworth as a part-time employee. Shaver seconded the motion. Motion carried by all ayes.

New Business:

Three bids were received for the Human Simulator on February 19th. Two did not meet the specs, and one included a maintenance agreement not in the specs. Basco made the motion to reject all the bids. The second was made by Wilburn. Motion carried by all ayes. It will be re-bid.

Shaver made the motion to advertise bids for two LifePak 15 monitor-defibrillators. Basco seconded the motion. All ayes carried the motion.

Wilburn made the motion to advertise bids for one LUCAS chest compression device. The second was made by Basco. Motion carried by all ayes.

Canton made the motion to purchase a new medic unit either by advertising for bids or by using a state-contracted source. Wilburn seconded the motion. Motion carried by all ayes.

A motion was made by Canton to renew coverage for life insurance with Lincoln Life with the current rates still in place for May 1, 2016. Wilburn seconded the motion, and all ayes carried the motion.

Basco made the motion to purchase a new Blue Cross policy for a cheaper premium taking effect May 1, 2016. Wilburn seconded the motion. Motion carried by all ayes.

A motion was made by Canton to not renew our long-term disability with UNUM, but to purchase a new policy effective May 1, 2016 with The Hartford for a cheaper price. The motion was seconded by Basco. Motion carried by all ayes.

An Open House will be held at the new EMS Station 3 in Stonewall on Saturday, March 26 from noon until 3:00.

Additions to the agenda:

The motion was made by Shaver to purchase a new stretcher for the new medic unit that will be purchased this year. Basco seconded the motion. All ayes carried the motion.

A copy of the preliminary budget for 2016 – 17 was distributed to the Board with no discussion.

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Canton made the motion to adjourn at 11:08 a.m. Wilburn seconded the motion. Motion carried by all ayes.

Rodney Basco, Board Member

Jack Canton, Secretary-Treasurer