

Public Meeting

Announce: this is the public meeting - Tuesday, June 11, 2019

Jane will do a verbal roll call.

Members present: ___Reed ___Thames ___Ingvardsen
___Lane ___Caston ___Shelton

Others present: ___Joe Magee ___Karl Mann ___Lane Johnson
___Jane Manning ___Melonie Confair ___Dr. McGaully _____

- Call for a motion to **open public meeting:** [by Shelton @ (time)_____]
Motion_____ Second_____ Yeas_____

Any public questions about 2019 – 2020 budget?

Any public questions about 2019 millage?

If there are no questions, then -

- Call for a motion to **close public meeting:**
Motion_____ Second_____ Yeas_____ @ time_____

Now, go to the “regular” monthly agenda as follows.

SAY THIS:

I call to order this regular meeting of the DeSoto Parish EMS Board of Commissioners on Tuesday, June 11, 2019

Call the regular meeting to order - by _____at time_____.

Prayer _____ Pledge_____

- Roll Call by Chairman Shelton (verbally called out)

Members present: ___Reed ___Thames ___Ingvardsen
___Lane ___Caston ___Shelton

Others present: ___Joe Magee ___Karl Mann ___Lane Johnson
___Jane Manning ___Melonie Confair ___Dr. McGaully _____

Acknowledge guests – public comment_____

Any **Additions or deletions** to the agenda?

If any more business needs to take place that is **not** on the agenda, there must first be a **unanimous** vote by the Board to bring it up. (will be added to new business)

Motion_____ Second_____ Yeas_____

Who wants item 1 added _____ 1 _____

Who wants item 2 added _____ 2 _____

Now, vote to add item(s): Motion_____ Second_____ Yeas_____

- **Approval of Minutes** from last meeting, March 12, 2019
(No meeting in April, no quorum for May meeting)

Motion_____ Second_____ Yeas_____

Old Business:

1. Update on Medic 12 - being repaired at Excellance – Medic 12's accident was Oct. 2018. It was painted last month and is in-line for back tires and finishing work. Inspection is scheduled for May 24. Delivery – June 18.

2. Update on 707 – installation of box on our Ford truck. The truck we purchased on state contract has been at the BFX facility in Weatherford, TX for several weeks. Progress is moving forward with painting and graphics to be completed once the box has the roll-up doors installed. The slides, etc. have been shipped to BFX. Delivery is expected in June. It will be a rescue truck.

3. Insurance options:

VFIS, our insurance company since we started operations in 2001, has chosen not to renew the DeSoto EMS auto and commercial insurance policies. The current policy ends 8-19-19.

VFIS justifies this with the statement: "poor loss history and continued increases in loss development and reserves".

Documented losses are \$216,764 (auto) and \$228,108 (commercial – property, equipment, liability, etc.) for a total of \$444,872 for years 2016, 2017, & 2018.

- Our current broker, Querbes and Nelson, is working diligently to secure a policy or various policies (one for auto, one for property, etc.) However, we need the “new” policy to go into effect on Aug. 20, 2019 when the current VFIS does not renew. He assures us that he will have the quote by July 15.
- Would the Board give Magee authority to continue to work with Clay Nelson to determine the best insurance coverage for the commercial coverage (property, liability, equipment, malpractice, etc.) and auto policy?
- That would get the process started for the new policy or policies to go into effect for 8-20-19. We cannot have a lapse in coverage.

CHOICES:

- The Board could have a special meeting in July to approve which insurance policy that will be chosen. The date would have to be mid-July. _____
- Board gives Magee authority to negotiate the policy and sign the insurance paperwork as soon as the quotes are received. _____

The Board will be informed at the August 13 meeting and will approve the policy.

1 _____ 2 _____ yeas _____ nays _____

4. Consider the purchase of a 2020 SUV on state contract to replace our oldest SUV Unit 713, a 2009 Tahoe. The vehicle requested is a white Chevy Tahoe for \$31,677.81. This vehicle will be housed at Station 3 in Stonewall. _____

1 _____ 2 _____ yeas _____ nays _____

The following millage and proposed budget items on the May agenda:

5. Review the proposed budget for fiscal year 2019 – 2020. (copy in front pocket of your folder) You will see the current 2018 – 19 column and the proposed budget 2019 – 20 column. Also included is the last column showing the difference in the year’s budget and next year’s. The proposed budget has been be posted at Central Station since May 15 until the June Board meeting.

It will be voted on by the Board at the June 11th meeting. The revised proposed budget moved some money around by line item (see +), but the totals remain the same. _____

6. Millage rate review: Currently, we are collecting 7 mils. The election gave us another 10 years at the same rate. We can collect less than 7 mils, but not more. Having said that, the Board will vote on what millage to collect for next year at the June meeting. This is voted on annually. _____

New Business:

Please, do **yeas first**, then nays – which is correct parliamentary procedure.

- 1. Adopt the **millage rate(s)** for the tax year 2019.

Millage resolution read aloud by Chairman Shelton or Jane Manning, then, have a verbal roll call.

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by DeSoto Parish Ambulance Service District

MILLAGE

Maintenance 7.0 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of DeSoto, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

NOTE: No need for a motion. The resolution adoption takes care of this.

Millage verbal roll call votes: (Y for yea, N for nay, A for abstain) X for absent

___Reed ___Thames ___Ingvarnsen ___Lane ___Caston ___Shelton

Chairman Shelton is non-voting unless there is a tie.

- 2. Approve the **budget** for fiscal year 2019 – 2020 for **\$6,854,650**

Budget resolution read aloud by Jane Manning - then, have a verbal roll call.

(copy of PROPOSED budget in front pocket of folder)

RESOLUTION

BE IT RESOLVED, BY THE Ambulance Service District of the Parish of DeSoto, Louisiana, in a public meeting/hearing held on June 11, 2019, which meeting/hearing was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), and additionally, the provisions of RS 39:1307 related to the public participation in preparation for the budget for fiscal year 2018 – 2019. The following budget will be implemented with said Parish for the fiscal year 2018 – 2019.

AMBULANCE SERVICE DISTRICT budget 2019 – 2020

Budget verbal roll call votes: (Y for yea, N for nay, A for abstain) X for absent

___Reed ___Thames ___Ingvarsdn ___Lane ___Caston ___Shelton

Chairman Shelton is non-voting unless there is a tie.

- 3. Adopt the **official journal** for fiscal year 2019 – 2020 as the Mansfield Enterprise.

Motion_____ Second_____ Yeas_____ Nays_____

- 4. Consider approving the DeSoto Regional Health System Occupational Medicine Services contract for the following services:

- annual lab work, EKG, X-rays, and basic medical physical exam
- WorkSTEPS for new hires (and return-to-work employees) includes PT team

Motion_____ Second_____ Yeas_____ Nays_____

- 5. Added by Chairman Shelton:

Discuss **contracts** (There are only 2 contracts at DeSoto EMS: Administrator Joe Magee 5-9-16 and Medical Director, Dr. Pat McGaully 5-9-17.) _____

1_____ 2_____ yeas _____ nays_____

This was added by Chairman Shelton:

6. Discuss the **hiring committee** (This was discussed at the last meeting March 12, 2019.) The hiring committee policy was approved at the Special Meeting on Jan. 24, 2017. Copies of the policy were included in the pocket folders.

1 _____ 2 _____ yeas _____ nays _____

Added by Chairman Shelton:

7. Discuss updated **DeSoto EMS policy** (I am not sure what policy she is referring to. She will have to explain. Jane) _____

1 _____ 2 _____ yeas _____ nays _____

Chairman Shelton added:

8. Discuss **land for stations in Mansfield and Frierson.**

1 _____ 2 _____ yeas _____ nays _____

Joe can answer any questions on the **proposed Station 6** that was mentioned at the March 12, 2019 meeting.

9. **Discuss the land purchase** for Station 6 in Keatchie – 1.88 acres located next door to the post office for \$30,000 _____

1 _____ 2 _____ yeas _____ nays _____

Also added by Chairman Shelton:

10. Discuss issues with the DeSoto EMS **e-mails**.

1 _____ 2 _____ yeas _____ nays _____

11. Approve the **financial report** _____

CD's and bank balances – pg. 8

BUDGET VS. ACTUAL – pg. 9 - 10

INCOME & EXPENSES – pg. 11 - 13

Motion _____ Second _____ Yeas _____ Nays _____

12. Approve to **pay the bills** _____

BILLS PAID – pg. 14 – 16

Motion _____ Second _____ Yeas _____ Nays _____

Only use this section if there were any additions to the agenda: New Business:

Topic 1 _____

Motion _____ Second _____ Yeas _____ Nays _____

Topic 2 _____

Motion _____ Second _____ Yeas _____ Nays _____

Adjournment @ time _____ Motion _____ Second _____

Yeas _____ Nays _____

There will be **no July** EMS Board meeting.

Tuesday, August 13, 2019 Next EMS Board Meeting @ 5 p.m.