

DeSoto Parish Emergency Medical Service

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Minutes of the DeSoto Parish EMS Board of Commissioners Tuesday, January 10, 2017

The DeSoto EMS Board of Commissioners held its regular meeting on Tuesday, January 10, 2016, at DeSoto EMS Central Station at 5:00 p.m.

Members present were: LaTarsha Shelton, Dennis Reed, Keith Parker, Brent Ingvaridsen, KaTina Lane, Rusty Canton, and Tim Thames.

Guests were: Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, Billing Specialist Melonie Confair, EMS Supervisor Lane Johnson, Supervisor Steve Confair, DeSoto Parish Police Jury members Richard Fuller and Thomas Jones, DeSoto Parish Police Jury President Reggie Roe, DeSoto Parish Police Jury Administrator Steve Brown, Architect Brian McNew, Auditor Jim McClelland, DeSoto EMS Co-Medical Director Dr. Pat McGauly, 911 Board Member Dewayne Spillman, Paramedic Logan Moore, and EMT Chucky Stevens.

DPPJ President Roe made comments to the EMS Board – encouraging them to contact the Police Jury if they needed any assistance. He assured the EMS Board that the Police Jury will not be involved in the business of running EMS.

DPPJ Administrator Brown stated that they are getting a quote from APCO for a consulting fee for 911. Spillman inquired about the status of two EMS employees.

Dr. McGauly, an emergency room physician at LSU Health and Associate Professor of Emergency Medicine for LSU Medical School, commented that he is honored to serve DeSoto EMS as co-medical director. He stated that what drew him to work with DeSoto EMS is our attention to EMS protocols, the quality assurance, and training. Magee commented that Dr. McGauly has been assisting with staff training and has a very hands-on approach.

The meeting was called to order by Chairman Shelton at 5:00 p.m. Confair gave the invocation, and Johnson led the Pledge of Allegiance.

A motion to approve the minutes from the November 8, 2016, Board meeting was made by Ingvaridsen, and Canton seconded the motion. All ayes carried the motion.

The financial report was given by Magee, and a motion to accept it was made by Thames. Reed seconded the motion. Motion carried by all ayes.

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A motion to pay the bills was made by Canton with Thames seconding the motion. All ayes carried the motion.

Old Business:

Architect McNew reported that framing is 98% complete at Station 5 in Pelican. Completion is ahead of schedule with early June being the target date for move-in.

Several of the EMS Board members signed the Progressive Bank signature cards.

An update on the medic unit leased to International Paper was given by Magee, who stated that the transaction is complete. It will be used to transport IP employees.

New Business:

CPA Jim McClelland gave the audit report for fiscal year 2015 – 2016, stating that we have a clear opinion with no findings except for a budget non-compliance because DeSoto EMS did not have a Board of Commissioners in June to adopt the 2016 – 2017 budget. The DeSoto Parish Police Jury adopted the budget in place of the EMS Board without the right to do so - per the Louisiana Attorney General. The auditor prepared a statement for the Louisiana Legislative Auditor explaining the budget issue. Once the new EMS Board was seated, they adopted the budget at their first meeting in September, 2016. Thames made the motion to accept the audit as presented, and Ingvarlsen seconded it. Motion carried by all ayes.

Ingvarlsen made the motion to purchase the \$18,500 PowerLoad system for the Medic 15 under construction at Excellence. Thames seconded the motion with the motion carrying by all ayes.

The motion to purchase the \$12,500 stretcher for Medic 15 to include the \$3,253.59 retro-fitting and accessories. Ingvarlsen made the second. Motion carried by all ayes.

The signature cards for Community Bank were signed by the Board.

Ingvarlsen made the motion to defer the decision on the Power of Authority and adopting of the DeSoto EMS Employee Handbook until the next meeting. Motion seconded by Thames. Motion carried by all ayes.

Thames made the motion to offer a cooperative endeavor for the former Station 3 located at 1460 Hwy. 171 in Stonewall to DeSoto Fire District 3. Motion seconded by Ingvarlsen. All ayes carried the motion.

The motion to advertise a bid for seven blood gas machines was made by Thames with a second by Ingvarlsen. Motion carried by all ayes.

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Thames made the motion to advertise the bid for three ventilators including three more after using them for a period of time. Ingvarlsen seconded the motion. Motion carried by all ayes.

Reed made the motion to replace the HVAC system at Station 1 in Logansport which will include moving it from the attic to the mechanical closet for \$10,177. Lane seconded the motion. All ayes carried the motion.

The motion to adjourn at 6:55 p.m. was made by Lane. The second was made by Canton. All ayes carried the motion.

The next meeting will be Tuesday, February 14, 2017.

Latarsha Shelton
Board Chairman

Rusty Canton
Board Vice-Chairman