

# DeSoto Parish Emergency Medical Service

P. O. Box 863  
231 EMS Circle  
Mansfield, LA 71052  
Federal tax ID 72-1498292

desotoems@bellsouth.net  
dispatch 318-872-0221  
office 318-872-5997  
fax 318-872-5339

## **Minutes of the DeSoto Parish EMS Board of Commissioners Tuesday, November 8, 2016**

The DeSoto EMS Board of Commissioners held its regular meeting on Tuesday, November 8, 2016, at DeSoto EMS Central Station at 5:00 p.m. Members present were: LaTarsha Shelton, Dennis Reed, Keith Parker, Brent Ingvaridsen, KaTina Lane, and Rusty Canton. Tim Thames was absent. Guests were: Administrator Joe Magee, Assistant Administrator Karl Mann, Administrative Assistant Jane Manning, Billing Specialist Melonie Confair, DeSoto Parish Police Jury member Greg Baker, and Architect Brian McNew.

The meeting was called to order by Chairman Shelton at 5:00 p.m. Lane gave the invocation, and Ingvaridsen led the Pledge of Allegiance.

A motion to approve the minutes from the October 18, 2016, Board meeting was made by Canton. Ingvaridsen seconded the motion. All ayes carried the motion.

The financial report was given by Magee, and a motion to accept it was made by Canton. Parker seconded the motion. Motion carried by all ayes.

A motion to pay the bills was made by Parker with Reed seconding the motion. All ayes carried the motion.

### **Old Business:**

Architect McNew reported that the contracts are ready to sign, and an upcoming pre-construction conference is scheduled with construction beginning in 2 – 3 weeks.

Chairman Shelton signed the contracts for Station 5 in Pelican.

Magee gave an update on the fate of the former Station 3 in Stonewall. Discussion concluded with no cooperative endeavor offered.

### **New Business:**

The motion to lease the 2005 ambulance to International Paper for \$200 a month – payable annually - was made by Canton. Ingvaridsen seconded the motion. All ayes carried the motion. EMS will continue insurance coverage on the ambulance, and International Paper will have coverage as well. The lease will be signed upon receipt from their legal department.

Magee gave an overview of how DeSoto EMS financials are handled. A budget report for the month of October was presented and various items were discussed in details with members of the Board free to inquire.

Chairman Shelton asked Juror Baker about any updates on 911. Magee responded as well that DeSoto EMS dispatchers will move into the new 911 building as planned. No specific date for the move has been verified.

The motion to adjourn at 6:54 p.m. was made by Ingvarlsen. The second was made by Thames. All ayes carried the motion.

There will be no December meeting. The next meeting will be Tuesday, January 10, 2016.

---

Latarsha Shelton  
Board Chairman

---

Rusty Canton  
Board Vice-Chairman